SAFETY

Instructional Staff-

1. Assume responsibility for safe and healthy working areas for his/her students while they are under his/her jurisdiction.

2. Take the initiative in recommending correction of deficiencies noted in facilities, work procedures, or attitudes that affect loss of productivity and materials.

3. Ensure that each student is trained for and physically able to do the procedure he/she is assigned to do and that he/she is familiar with published work rules.

4. Inspect all tools and equipment at frequent intervals and keep these in a safe and serviceable condition. This should be done at the beginning of each class or more frequently if necessary.

5. Instruct all students in the reporting of all accidents and the necessity of receiving first aid treatment, even in cases of minor injuries.

6. Instruct all students on prescribed policies and procedures during an emergency.

7. Properly maintain all personal protection devices, safety equipment and first aid material.

8. Develop, implement and integrate proper health and safety practices into his/her curriculum reflective of the College/industry safety standards.

Students -
(Students play an integral part in the success of safety and are required, as a condition of their enrollment, to exercise due care in the course of their education to prevent injuries to themselves and their fellow students.)

1. Report all unsafe conditions and or acts to his/her instructor.

2. Be responsible for using proper procedures while performing tasks such as using proper lifting methods/refraining from horseplay, etc.

3. Keep work areas clean and orderly at all times.

4. Follow prescribed policies and procedures during an emergency. For example, know how medical attention may be obtained.

5. Report all accidents/injuries immediately no matter how minor to his/her instructor.

6. Be certain that he/she understands instructions before starting work. All safety rules and established work instructions should be followed including proper use of only prescribed equipment for a job.

7. Wear required dress/personal protection equipment when working in hazardous operational areas.